



Dear Applicant,

Thank you for your enquiry regarding the post of Principal at Oldham Sixth Form College and I have pleasure in enclosing an Application Pack herewith. Your completed application should be returned to Kath Wrigley, Clerk to the Corporation, Oldham Sixth Form College, Union Street West, Oldham, OL8 1XU before 12 noon on Monday, 8 February 2010. I would be grateful if you could provide a day-time contact telephone number on your Application Form.

The College is keen to support applicants with medical conditions and/or disabilities. Please indicate on your letter of application if you require additional assistance as a result of any disability. Applicants with disabilities will be invited for interview provided they meet the essential criteria for the post applied for.

Please ensure before applying for this post that you have the right to take up employment in the U.K., either as a U.K. national or because you hold a valid work permit. The successful candidate will be required to provide acceptable evidence of this.

If you require any further information please do not hesitate to contact me on 0161 287 8084 or by email on kwy@osfc.ac.uk.

Once again thank you for your interest and I look forward to hearing from you.

Yours sincerely,

A handwritten signature in black ink that reads "Kath Wrigley".

KATH WRIGLEY
Clerk to the Corporation

