

**MINUTES OF THE EXTRA-ORDINARY FEC BOARD OF GOVERNORS MEETING HELD ON  
WEDNESDAY, 10 MARCH 2010**

Present: Abdullah Al-Moshin, Madeleine Heap, Ian Hill, John Hodgkinson, Irene Howard, Cllr. Kay Knox, Richard Lee, Steve Lowe, Yvonne Memory, Gloria Oates (Chair), Mike Pitt, David Read  
In attendance: Bev Beaumont, Jayne Clarke (part), Peter Roberts, Mick Walsh, Kath Wrigley (Clerk)  
Apologies: Nick Brown, Scott Jackson, Iftikhar Naweed, Linda Newitt, Lily Risby, Peter Treadwell

**ACTION**

1. **Declaration of Interests**

KK declared a conflict of interests in Item 3 of the current Agenda.

2. **Report on the recruitment of a new Principal**

GO gave a formal report on the interview process, which led to the Selection Panel's recommendation for the appointment of a new Principal.

GO expressed thanks to PR and MW for their extremely valuable input into the interview process, and to all staff who were involved.

The Minutes of this discussion were deemed to be confidential and would be recorded separately.

Kay Knox arrived at this point.

**RESOLVED:**

**that** Jayne Clarke was appointed as the new Principal of Oldham Sixth Form College.

JC joined the meeting at this point.

3. **Capital Project update**

JC had prepared a paper which had been forwarded to members of the Board in advance of the meeting. The presentation which followed was deemed to be confidential and the Minutes would be recorded separately and withheld from publication.

4. **Review of Governance**

KW explained that a review of governance had been commissioned last year which had led to a number of recommendations. A paper would be sent out to each member of the Board inviting their comments on each recommendation. The paper would also include the National Clerks' Network and SFCF response to these proposals. Members were asked to complete and return this questionnaire to KW as soon as possible so that responses could be collated in time for the next Board meeting.

5. **Any other business**

**Invitation to shadow Winstanley Board of Governors**

The Clerk reminded members that an invitation had been extended to observe a meeting of the Winstanley College Board of Governors on Monday, 24 May, 2010, in order to promote good practice. The meeting would commence at 6.30 p.m. and last for approximately 2 hours. All Governors were invited to attend and anyone interested should contact KW who would make the necessary arrangements.

**Best Companies' Award**

JC informed the Board that the College was the only educational establishment in the country to be awarded **Extra-ordinary** 3-star accreditation in the Best Companies' Award 2010 competition. This was an excellent result and represented a significant improvement on the previous year's 2-star accreditation. It had been commented that the College would undoubtedly have been listed in the Sunday Times Top 100 companies – had that competition been entered this year.

**Joint Audit Code of Practice**

BB explained that a consultation exercise was being carried out on the proposed Joint Audit Code of Practice (JACOP) and because the Audit Committee did not meet before the deadline, the views of members of the Board were being sought. A paper had been circulated indicating the main amendments to the current Code. The most significant change was that, following the introduction of the *Machinery of Government* changes, Colleges would be audited by one agency who would then share their findings with all other funding authorities, the latter placing reliance on the Internal Auditors opinions. This would avoid the need for a number of separate audits.

From a College point of view, this proposal was acceptable and the issue would be discussed in more detail at the next Audit Committee meeting. In the absence of any comment, it was agreed that the College would support the consultation and a response would be sent in order to meet the deadline.

6. **Date and time of next meeting**

The next scheduled meeting was Wednesday, 28 April, 2010 at 4.30 p.m. \*\*

All staff and students left the meeting at this point. Those remaining were MH, JH, IHi, IHo, KK, SL, YM, GO, MP and DR.

7. **Terms of appointment of new Principal**

A discussion was held regarding the terms and conditions of appointment of the new Principal – the Minutes of which were deemed to be confidential and recorded separately. The resolutions from this discussion would be communicated to the successful candidate by letter from the Chair of Governors.

The meeting closed at 6.45 p.m.

\*\* This date was subsequently changed to Wednesday, 12 May, 2010 at 4.30 p.m.

Submitted to Board for approval: 12 May, 2010

Signed : \_\_\_\_\_

GLORIA OATES, O.B.E., D.L.  
Chair of Governors

Date: \_\_\_\_\_